

**UNHCR**United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés**ANNEX B: TECHNICAL OFFER FORM: RFP/HCR/KAD/SUP/2022/01**

The bidders are requested to fill in the right column in the table below as per their attachments to the technical offer:

Document #	Requirement	Document submitted: Indicate (Yes /No)	Remarks
1	Signed and stamped Vendor Registration Form (Annex D).		
2	Valid Certificate of Incorporation issued by the Ministry of Justice (Commercial Registration Department) Sudan.		
3	Signed and stamped Statement of Work (Annex A).		
4	Signed and stamped UNHCR General Conditions of Contracts for Civil works (October 2000) and UN code (Annex E).		
5	Signed and stamped UN Supplier's Code of conduct (Annex F).		
6	Filled, signed, and stamped Technical Offer Form (Annex B).		
A.	Curriculum Vitae of core staff and their qualifications with the company organizational chart.		
B.	Demonstrated similar projects successfully completed and/or currently ongoing/similar projects currently underway.		
C.	Experience with similar works with a list of references.		
D.	Detailed proposal showing that the company understands requirements set out in the SOW and demonstrates technical methodology taken for selection of units including illustrations. That includes Sound Solarization unit design and sizing, quality of Pipelines, Solar PVC and batteries, submersible pump, generator, and solar support structures design.		
E.	A clear implementation methodology that follows the technical methodology, shows how the company shall fulfill the requirement as set out in the SOW while complying with the high standards. That includes conformity of proposed components of the water yard rehabilitation/upgrading and solarization to the minimum technical specifications in the SOW, availability of equipment for executing the work (plumping, construction, and solarization), and quality of proposed Solarization, construction, and plumbing materials. The product datasheet for the proposed supplies and equipment is to be attached.		
F.	Commitment to complete works in desired timeframe (Detailed work plan including proposed time schedule).		
G.	List of equipment owned by the firm to be mobilized for the execution of works described in Annex (A).		
H.	Demonstrated previous experience and performance records with other UN Agencies, NGOs, or any other major clients and other credentials.		
I.	Project assumptions and constraints based on your understanding of the project.		
J.	The methodology/approach to be used in addressing the issues outlined in the SOW.		
K.	Audited financial reports (balance sheets and income statements), and bank statements for the last (03) three years.		
L.	Any information that will facilitate our evaluation of your company's substantive reliability, financial and managerial capacity to provide the requested requirements by UNHCR as specified in Annex A.		



**Date:** \_\_\_\_\_

**Name & Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**In the capacity of:** \_\_\_\_\_

**Duly authorized to  
Sign bid for and on behalf of:** \_\_\_\_\_

**Official stamp:** \_\_\_\_\_